

PARISH COUNCIL LIAISON MEETING

WEDNESDAY 26 FEBRUARY 2020

6.30 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**
2. **Minutes of the Meetings Held on:**

	2.1 18 September 2019 - Parish Council Liaison	3 - 16
	2.2 16 December 2019 - Extraordinary Parish Council Liaison	17 - 26
3. **Re-energising your Parish Council Liaison Meetings**
 - Contribute to constructive discussion on how we can increase attendance.
 - Share opinions and ideas on the future direction of your Parish Council Liaison Meetings.
 - Provide input to shaping the format of such meetings to ensure they continue to deliver value.
 - Henry Clark will facilitate a round table discussion on this topic and lead a SWOT (strengths, weaknesses, opportunities and threats) analysis.
4. **Date of next meeting**

22 April 2020

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Committee Members:
Councillor I. Walsh (Chairman)
All Parish Councillors and Parish Clerks
Substitute: Councillor. R Brown

Further information about this meeting can be obtained from David Beauchamp on telephone 01733 384628 or by email – david.beauchamp@peterborough.gov.uk.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact David Beauchamp on 01733 384628.

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**MINUTES OF THE PARISH COUNCIL LIAISON MEETING
HELD AT 6.30PM, ON
WEDNESDAY 18 SEPTEMBER 2019
BOURGES / VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

Members Present:

Cllr Irene Walsh	Chairman
Cllr Phil Thompson	Deeping Gate Parish Council
Cllr Jane Hill	Deeping Gate Parish Council
Cllr Henry Clark	Peakirk Parish Council
Cllr Rob Boulton	Werrington Neighbourhood Council
Cllr Vince Moon	Werrington Neighbourhood Council
Cllr Andrew Kenedler	Hampton Parish Council
Cllr Keith Lievesley	Ufford Parish Council
Cllr Vivien Thorley	Wansford Parish Council

Officers Present:

Vanessa Cave	Engagement Manager – Peterborough City College
Sylvia Radouani	Community Capacity Officer and Parish Coordinator
David Beauchamp	Democratic Services Officer

Also Present:

Nicola Arbon	Health & Care Social Work Academy (HCSWA) Project Manager – Peterborough City College
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1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Neil Boyce (Castor Parish Council), John Bartlett (Thorney Parish Council), Pamela Blades (Eye Parish Council), June Bull, (Orton Longueville Parish Council), Joseph Dobson (Helpston Parish Council), and Junaid Bhatti (Bretton Parish Council).

The Chairman aired concerns about the poor attendance at the meeting, especially when senior officers were in attendance. The Parish Council Liaison meeting was part of the Peterborough City Council's commitment to Parish Councils but this commitment needed to be reciprocated by the Parish Councils. The Chairman was currently corresponding with parish councillors and officers regarding the future of the meeting and how best to resolve the attendance issues.

2. MINUTES OF THE PARISH COUNCIL LIAISON MEETINGS HELD ON 3 JULY 2019

The minutes of the Parish Council Liaison meeting held on 3 July 2019 were agreed as a true and accurate record.

It was UNANIMOUSLY agreed to swap agenda items 3 and 4.

3. OVERVIEW OF THE SCRUTINY COMMITTEES

Cllr Henry Clark (Peakirk Parish Councillor and former Co-opted Member of the Health Scrutiny Committee) delivered a presentation on the work of Peterborough City Council's Scrutiny Committees. Presentation slides may be found in Appendix 1. Points raised included:

- Parish Councillors were fortunate to be able to contribute to the work of Peterborough City Council's Scrutiny Committees.
- The remit of the Health Scrutiny Committee extended beyond the Council's Public Health Services to include scrutiny of the NHS and partner organisations.
- Co-opted Parish Council Scrutiny Members had the opportunity ensure the voice of rural communities was represented and to influence strategies, plans and policies as they developed.

Councillors discussed the presentation and in summary, key points raised and responses to questions included:

- Parish Council co-opted members were beneficial to urban, as well as rural, parishes.
- It was important that the views of rural communities were taken into account.
- Councillors enquired how co-opted parish councillors on scrutiny committees reported back to the Parish Council Liaison meeting and if issues should be raised with Cate Harding, the Community Capacity Manager. The Chairman suggested that Parish Councils should place a standing item on their agendas dedicated to identifying any issues that should be raised at the Parish Council Liaison meeting to then allow parish council co-opted scrutiny members to pass these on to the Scrutiny Committee, if a relevant agenda item was being discussed.
- Members enquired about sharing scrutiny work programmes to identify relevant agenda items. The Democratic Services Officer responded that the publically published scrutiny work programmes were often slightly out of date. This was because agendas for future scrutiny committee meetings were set at Group Representative meetings and the resulting work programme was not immediately published. The Democratic Services Officer would investigate if this could be changed to give parish councillors earlier notification.
- Members suggested that work programmes be emailed to parish representatives when they became available.
- The Chairman commented that it was important for parish councillors to influence policy while it was still at the scrutiny stage and it would therefore be beneficial if councillors could see scrutiny work programmes in advance.
- It was suggested that Parish Councillors could place scrutiny work programmes on the agenda of the Parish Council Liaison meeting in order to review them.

ACTIONS AGREED

- It was agreed that the Democratic Services Officer would investigate if scrutiny work programmes could be published and distributed to members immediately after group representatives meetings.

Councillor Henry Clark left the meeting at 6.49pm.

4. OVERVIEW OF THE HEALTH & CARE SECTOR WORK ACADEMY PROGRAMME

The Engagement Manager – Peterborough City College and the Health & Care Social Work Academy (HCSWA) Project Manager – Peterborough City College delivered a

presentation on the Health and Care Sector Work Academy Programme. Presentation slides may be found in Appendix 2.

Councillors discussed the presentation and in summary, key points raised and responses to questions included:

- Further detail could be provided to councillors via the Community Capacity Officer
- The Chairman commented that the programme provided an opportunity for people to enter the care sector and 'upskill'.
- The Chairman noted that the Parish Council Liaison meeting was primarily made up of representatives of rural areas and asked if officers would be willing to deliver courses in more remote areas. Officers responded that they worked in Chatteris, Soham and Littlethorpe.
- Service users needed to be in receipt of some form of benefit in order to be eligible for the scheme.
- Members asked if those not in receipt of benefits or pension credit could volunteer instead. Officers responded that work was underway with the Combined Authority to help people currently ineligible for the scheme progress into volunteering roles although this had yet to be approved.
- The Chairman highlighted the work of the 'Way Wardens' and the 'Good Neighbours' scheme and noted the training for this scheme could be beneficial for those wishing to become carers.
- The course was promoted via officer attendance at a variety of events (such as Parnwell Family Fun Day), 'Pop up shops', JobCentre Plus and Social Media. Some people also self-referred themselves to the scheme. Anyone could make contact and discuss whether they were eligible.
- Members enquired about the relationship between the Work Academy Programme and Social Care qualifications offered at Peterborough City College. Officers responded that the college course was purely academic but the care certificate offered at the work academy programme required that the person undertaking it was employed in a practical setting. It included an applied Level 1 qualification and involved the development of a portfolio to make the work fun and relevant.
- Work was underway with employers to offer additional qualifications, such as a Level 2 dementia qualification. This was great flexibility in this area.
- The Chairman noted the importance of advertising the scheme widely.
- Officers encouraged councillors to come forward with any additional suggestions for new locations in which to offer the programme.

5. SCRUTINY COMMITTEE UPDATES

The Chairman introduced this standing item on the agenda which gave the co-opted Parish Councillors on Peterborough City Council the opportunity to provide feedback on these meetings

Growth, Environment and Resources Scrutiny Committee

The Co-opted Member on this Committee, Parish Councillor Keith Lievesley provided a summary of the meeting that took place on 4 September 2019. Discussion points from the scrutiny meeting are listed below under each agenda item. The co-opted member also provided a summary of the content of the four reports which could all be found on the Peterborough City Council website. In summary the updates and responses to questions included:

[Peterborough City Council's Submission to the Combined Authority's Local Transport Plan Consultation](#)

- Scrutiny Committee members expressed concern that the proposed Local Transport Plan (LTP) was disproportionately focused on the City of Cambridge.
- Scrutiny Committee members felt that there needed to be more orbital bus routes in Peterborough as at present it was often cheaper to take a taxi than travel on two bus journeys via the city centre.
- Committee Members noted that a new railway station for Peterborough would require the re-instatement of four railway lines to facilitate non-stop trains.
- Committee members felt there was inadequate consideration given to rural transport in the LTP and inadequate measures to encourage model shift away from the car in rural areas. An alternative model of bus provision might be needed if this was to be achieved.

Comments from Parish Councillors included:

- Consideration should be given to allowing bus pass holders to use buses prior to 9.30am in rural areas. The co-opted member responded that he would look into whether this was within the scope of the LTP.
- Most people who used rural buses were elderly and the lack of orbital services would prevent these people from visiting hospital for example, without travelling via the city centre.
- The co-opted member enquired if parish councillors would favour a circular service. A councillor responded that a connection between Werrington and Bretton would be beneficial as traveling via the city centre currently took an hour and half. Another councillor responded that a bus service between Hampton and Peterborough City Hospital would be beneficial.
- The co-opted member stated that the Mayor of Cambridgeshire and Peterborough was suggesting that bus franchising could be introduced to provide services according to need.
- It was noted that bus passes could be used at peak times in some places in the U.K. It could be considered unreasonable that elderly people, who often get up early, have to wait until 9.30pm to get a bus.
- Specific concerns were expressed about bus services east of the A15 as East Hampton grows.
- It was noted that the consultation was still open for responses at the time of the meeting and that not all of the consultation was relevant to Peterborough. Parish Councillors could submit responses collectively as a parish council or individually.
- The co-opted member stated that scrutiny committee members felt that there was a disproportionate focus on train services to Norfolk and Suffolk in the LTP compared with local connectivity in Peterborough.

Coroner Service Update Report

No questions were asked by Parish Councillors

Children and Education Scrutiny Committee

The Co-opted Member on this Committee, Parish Councillor Susie Lucas a summary of the meeting that took place on 1 September 2019. The co-opted member also provided a summary of the content of the four reports which could all be found on the Peterborough City Council website. In summary the updates and responses to questions included:

- Most secondary schools were academies, as were 60% of primary schools
- Councillors asked the co-opted member if there were any problems specifically caused by the high proportion of academies. The co-opted member responded that this could be challenging but the objective was for the Council to work in

partnerships with academy trusts. It was noted that the Director of Education was a former regional schools commissioner and he made sure links were in place with both academies and maintained schools. Academies had no direct accountability to the Local Authority but the City Council aimed to provide challenge where necessary and ensure support from the Regional Schools Commissioner in doing this. Some parents of children attending academies mistakenly felt that the local authority should be the first port of call for any issues with academies, when this was not the case. Many academies did not have governing bodies, but local trusts.

There were no discussions regarding the September meeting of the Adults and Communities Scrutiny Committee or the Health Scrutiny Committee (which was held on the same evening as this Parish Council Liaison meeting).

6. UPDATE ON PETERBOROUGH 2019 PARISH CONFERENCE

The Parish Coordinator and Community Capacity Officer provided information to councillors on the upcoming Parish Conference as follows:

- The Parish Conference would take place on 12 November and theme would be Planning, as requested by parish councillors.
- Councillors were encouraged to attend and confirm their attendance within 45 days of this meeting. At present, only 11 parish councillors were attending despite 40 others being there including guest speakers.
- The Chairman expressed concern about attendance at the Parish Conference and Parish Council Liaison meetings, noting that these meetings were becoming increasingly difficult to justify under the present financial climate. The City Council were happy to contribute to engagement with parishes as long as this engagement was reciprocated.

7. PARISH COUNCIL LIAISON WORK PROGRAMME 2019/20

The Chairman introduced this standing agenda item and invited any comments on the future work programme for the Parish Council Liaison work programme.

It was suggested that one meeting could be dedicated to criminal issues such as neighbourhood watch, fraud prevention and community speed watch.

In the absence of any other comments, the Chairman noted that they would investigate the availability of speakers and timings for future agenda items as currently set out in the work programme. The Parish Council Liaison Meeting would also be consulted on the budget.

8. DATE OF NEXT MEETING

11 December 2019.

Chairman
18 September 2019
6.30pm – 8.01pm

Scrutiny

Henry Clark
September 2019

Scrutiny Committees

- Adults and Communities
- Children and Education
- Growth, Environment and Resources
- Health

Co-opted Members Role

- Critical friend
- The voice of the public
- Politically independent and open minded
- Help improve policies and strategies
 - Remind authors about the needs of rural communities
 - Challenge assumptions
 - Ask for evidence
 - Provide local knowledge

What to Do?

- Read papers before the meeting
- Raise points and ask questions
- Make recommendations
- Make a brief report to the Liaison Meeting
 - Summary of the last meeting
 - Information about the upcoming meetings
- Ask for input from parish councils

Summing Up

- Scrutiny is important to ensure that the work of PCC and partners is meeting the needs of the public
- We are fortunate in Peterborough that the City Council has agreed to co-opt parish councillors on to scrutiny committees
- This means that, through the parish liaison committee, we can influence emerging plans, policies and strategies to meet the needs of our communities
- We can make sure that the rural communities are not inadvertently overlooked

Further Reading

- The Centre for Public Scrutiny cfps.org.uk
 - The Good Scrutiny Guide
 - <https://www.cfps.org.uk/the-good-scrutiny-guide/>



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0800 3101160

The Devolution Deal



- £5.2m funding for 2100 learners over 3 years
- New intervention to address a specific local labour and skills shortage in the sector.
- Stimulating progression and improving career prospects for those in receipt of in- and out-of-work benefits



The Innovation



- Training people from outside and within the health and care sector simultaneously
 - Outside the sector it will train those that are trapped in low paid jobs with no career or pay prospects
 - Inside the sector it will train existing employees for progression



CAMBRIDGESHIRE
& PETERBOROUGH
COMBINED AUTHORITY

The Course Offer



- Level 1 Qualification in Health and Care
- Care Certificate Standards
- Apprenticeships

Benefits – wrap around support

- Mentor – on course and after course
- Learner support to be inclusive
- Financial Bursaries for travel and care cover
- Employer input



CAMBRIDGESHIRE
& PETERBOROUGH
COMBINED AUTHORITY

Snapshot of progress to date

No of learners to date	374
Locations delivered in Peterborough	Dosgthorpe, Bretton, Central, Orton, Stanground, Fletton
Courses delivered	Flexible, at local venues, evening, specialized eg low level or ESOL
Helping to	Create a sustainable community Increase in Wellbeing Increase social economy

Mary's Experience

Mary said that the course helped her to 'get a job and develop skills in the care sector'.

Mary's ultimate aim from here was to attend more training to enable her to be a nurse and said she would still like to volunteer in her spare time.



How you can be involved?



- Do you know where or how we can recruit?
- Do you know employers that would like to be involved?
- Do you know any good venues?
- Are there any marketing opportunities around you?



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**MINUTES OF THE EXTRAORDINARY PARISH COUNCIL LIAISON MEETING
HELD AT 6.30PM, ON
MONDAY 16 DECEMBER 2020
COUNCIL CHAMBER, TOWN HALL, PETERBOROUGH**

Members Present:

Councillor Irene Walsh	Chairman
Councillor Vince Moon	Werrington Neighbourhood Council
Councillor Neil Boyce	Castor Parish Council
Councillor Keith Lievesley	Ufford Parish Council
Councillor Jane Hill	Deeping gate Parish Council
Councillor Phil Thompson	Deeping Gate Parish Council
Councillor Jason Merrill	Bretton Parish Council
Anthony Hovell	Clerk, Thorney Parish Council
Councillor Jeff Bell	Glington Parish Council
Councillor Joss Edge	Eye Parish Council
Councillor Dawn Magnus	Eye Parish Council
Councillor Pamela Blades	Eye Parish Council

Officers Present:

Peter Carpenter	Acting Corporate Director, Resources
Sylvia Radouani	Community Capacity Officer and Parish Coordinator
David Beauchamp	Democratic Services Officer

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Susie Lucas, Junaid Bhatti (Bainton and Ashton Parish Council), Councillor June Bull (Orton Longueville Parish Council), Diane Templeton (Clerk, Deeping Gate Parish Council), Cllr Olive Leonard (Hampton Parish Council) and Sally Weald (Werrington Neighbourhood Council).

2. MEDIUM TERM FINANCIAL STRATEGY 2020/2021 PHASE ONE BUDGET CONSULTATION

The Acting Corporate Director of Resources delivered a presentation on Peterborough City Council's 2020/2021 Budget Consultation.

Slides of the PowerPoint presentation may be found in Appendix 1. The main sections of the presentation included:

- Budget gap in our budget set for 2020/21 - £18,409,000
- Pressures emerging in our budget in this financial year 2019/20 of - £5,370,000
- Pressures emerging since budget set in financial year 2020/21 - £9,764,000
- Total figures and reserves
- Chancellors Spending Review – 2019
- Schemes
- Overall HR implications

Councillors asked questions during and after the presentation. In summary, key points raised and responses to questions included:

- Councillors raised concerns regarding broken street lights and asked that these were fixed before the lights were dimmed. The Acting Corporate Director responded that lights had not been replaced due to a major road refurbishment. It was agreed that the director would liaise with Highway Services regarding broken street lights in North Bretton to ensure that dimming did not take place until they were fixed.
- Councillors commented that L.E.D. lights were only brighter when compared with bulbs of the same size and warned that reducing their intensity to 80% in rural areas might result in complaints that they were insufficiently bright as their light was more focused than traditional street lighting producing dark spots. It was agreed that the Acting Corporate Director would consider maintaining street light intensity at 100% in rural areas where street lights are more widely spaced to avoid dark spots.
- It was agreed that the Acting Corporate Director, Resources would clarify with the Head of Highway Services that the control system to allow selective dimming of street lights had been installed alongside the new L.E.D. lights and that no further expenditure was required to enable this functionality.
- It was clarified that the £4.50 per week lifeline service would be available to all Peterborough residents, not just those living in social housing.
- The Chairman stated that the traditional models of service delivery were being replaced with a more community focused, voluntary, approach with the Good Neighbours Scheme being a good example of this. Community hubs would be developed for more urban areas. A programme for supporting people who were isolated, had disabilities or were frail and vulnerable would be provided via the City Council.
- Councillors requested an update on the progress of the Community Asset Transfer (CAT) programme and asked if this was producing budgetary benefits. The Acting Corporate Director responded that the CAT programme involved transferring the running costs of running community centres (approximately £300,000/year) to the communities themselves. It was important the centres were transferred to community ownership in a good state of repair. 12 centres had already been transferred and 8 were in progress. The Community Capacity Officer and Parish Coordinator added that she was currently working with 32 centres. This had been RAG-rated as they were in various stages. 5 centres did not want to proceed. By March 2020 the majority of centres would be on new leases.
- The Chairman stated that the police were aware that they would need to take on responsibility for tackling anti-social behaviour, since the Council's team was being disbanded.
- It was noted that PES officers had been successfully deployed in rural areas, who knew their enforcement zone well, as was the case in the City Centre. It was agreed that the Acting Corporate Director would identify the cost of employing a full time P.E.S. officer working across several parishes.
- The reduction in agency staff in the Budget Book only applied to Children's Social Care though similar work had been undertaken in Adult Social Care in the past. This could be challenging as some workers might earn more money being self-employed. 'Anti-Gazumping' work with other councils was being investigated.
- It was clarified that each taxi firm negotiated the cost of individual home to school transport trips with Peterborough City Council.
- Members asked if fixed costs could be used instead, noting that tail lift taxi providers charge different amounts. Officers responded that there were safeguarding issues which increased costs. Officers were keen to ensure services were delivered in the most cost effective way.

- Members commented that the school allocations process needed to be reviewed as school transport issues would not arise if pupils were able to attend schools close to their address. The Member raised an example of two students with the same special education need, one of whom was allocated a place at a local SEN school, while another had to attend their second preference school further away. It was agreed that the Acting Corporate Director would raise a Parish Councillor's specific concerns regarding inconsistent school placements with the School Admissions Team.
- Members commented that if a child had special education needs or was required to travel more than 3 miles, the City Council had to pay for transport. It was noted that the Council could not control the admissions criteria of independently managed schools. The Acting Corporate Director stated that there was significant spend in this area and it should be possible to improve performance.
- The Chairman stated that the Council had not delivered youth clubs or similar services for several years, despite perceptions to the contrary. The focus of youth services was on helping people at risk of criminalisation and supporting the victims of crime. The Safer Peterborough Partnership was doing a large amount of work in this area. It was not expected that budget savings would have a negative impact. Many other organisations offered youth clubs skills training etc. in Peterborough. The impact of the reduction in expenditure would be monitored closely.
- It was agreed that the Acting Corporate Director would provide information regarding the reduction of the Discretionary Youth Budget and the impact this could have on Youth Workers placed within schools.
- Members asked how Vivacity's services would be maintained when they had previously stated they were having funding difficulties. The Acting Corporate Director responded that that was the case six months ago but following conversations with the City Council, it had been agreed that savings could be generated without cutting services e.g. via income generation and asset transfers.
- The Cabinet Member stated that many community centres transferred to communities would be eligible to apply for additional funding. Vivacity could pursue similar opportunities as it was a charity.
- A Councillor felt that the £20 bulky waste collection charge would be unaffordable for many families. The Director asked Councillors if the bulky waste collection scheme had been successful in their area. The Councillor responded that they did not know as Bretton Parish organised their own collections via Aragon Direct Services. The Community Capacity Officer added that many parishes organised their own skips for bulky waste collection.
- The Chairman asked for feedback on the success of bulky waste collection schemes, such as the one operated in Hurlington, and raised concerns that they may not deter potential fly-tippers even if they proved popular.
- The Chairman stated that it was difficult to enforce fly-tipping more vigorously in rural areas due to the amount of evidence required. There had been a recent successful prosecution but the fine was disappointingly low. The Chairman would aim to have discussions with the local MPs regarding this issue. The nature of fly-tipping was different in rural areas, e.g. more commercial vans being used. The Chairman encouraged councillors to come forward with ideas for improving work in this area.
- A Member commented that feedback from residents regarding bulky waste had been positive but felt that it did not deter fly-tipping as it was servicing ordinary residents. In response, the Chairman commented that bulky waste collection services were important regardless of their impact on fly-tipping but budgetary considerations also had to be taken into account.
- A Councillor commented that an approximate £3 charge might discourage fly-tipping but acknowledged the potential of saving money was limited. It was agreed that the Acting Corporate Director, Resources would investigate whether a small

nominal charge for one-off bulky waste collection in villages (e.g. £3) would be viable.

- A member commented that the same-day fly-tipping collection provided by the City Council was regarded as negative factor by Keep Britain Tidy, whose advice was to leave it for 2-3 days and use 'police tape' as a deterrent and CCTV cameras.
- Members commented that fly-tipping in rural areas was often conducted by tradespeople whereas urban fly-tipping was more often caused by Houses of Multiple Occupancy (HMOs), with landlords unable to dispose of former tenants' waste as it was classed as commercial waste. The Chairman acknowledge that fly-tipping was a complex issue with many different perpetrators
- In response to a Councillor's concerns, it was agreed that the Acting Corporate Director, Resources would investigate disputes between Peterborough City Council and Cross Keys Homes regarding responsibility for collecting fly-tipping in Bretton.
- It was agreed that the Acting Corporate Director would consider the provision of a financial reward to members of the public for reporting fly-tipping when this led to a successful prosecution.
- In response to a Councillor's concerns, it was agreed that the Acting Corporate Director would investigate reasons for parish councils not adopting to the secure .gov.uk email addresses. The Community Capacity Officer added that Parish Clerks had already been provided with '.gov.uk' email addresses as this had been funded by the City Council. This was not the case for Parish Councillors. The Chairman added that that the widespread adoption of 'gov.uk' email addresses by parishes would be hugely beneficial as it would mean all Councillors could receive all information, despite concerns in some areas about using the parish precepts for this. Parish Councils were the first tier of local government and providing easy access to information was important. Adopting a generic email address meant that there was no risk of parish work affecting personal email addresses. The Chairman added that the 'gov.uk' addresses also provided better security and data protection as they were backed by the City Council.
- The Acting Corporate Director welcomed any additional questions and requested that these sent via the Community Capacity Officer and Parish Coordinator.
- The Community Capacity Officer reminded Councillors that Councillors' comments would be included in the budget consultation documents.

ACTIONS AGREED:

It was agreed that the Acting Corporate Director of Resources would:

- Liaise with Highway Services regarding broken street lights in North Bretton and to ensure that dimming does not take place until they were fixed.
- Consider maintaining street light intensity at 100% in rural areas where street lights were more widely spaced to avoid dark spots.
- Clarify with the Head of Highway Services that the control system to allow selective dimming of street lights had been installed alongside the new L.E.D. lights and that no further expenditure was required to enable this functionality.
- Identify the cost of employing a full time P.E.S. officer working across several parishes.
- Raise a Parish Councillor's specific concerns regarding inconsistent school placements with the School Admissions Team.
- Provide more detail to Parish Councillor Dawn Magnus regarding the reduction of the Discretionary Youth Budget and the impact this could have on Youth Workers placed within schools.
- Investigate whether a small nominal charge for one-off bulky waste collection in villages (e.g. £3) would be viable.

- Investigate disputes between Peterborough City Council and Cross Keys Homes regarding responsibility for collecting fly-tipping in Bretton.
- Consider the provision of a financial reward to members of the public for reporting fly-tipping when this led to a successful prosecution.
- Investigate reasons for parish councils not adopting to the secure .gov.uk email addresses.

3. DATE OF NEXT MEETING

26 February 2020

CHAIRMAN

6:32pm – 7.40pm

16 December 2020

Budget Update – Parish Councils

Monday 16 December 2019



Budget gap in our budget set for 2020/21:-



£18,409,000

This is made up of the following:-

- Government grant has been reducing
- there are demographic pressures
- there are legislative changes with associated costs
- there has been a reduction in commercial income

Pressures emerging in our budget in this financial year 2019/20 of:-

£5,370,000

This is mainly made up of:-

- deferred delivery of back office savings

Pressures emerging since budget set in financial year 2020/21

£9,764,000

The pressures emerging are:-

- homelessness pressures
- parking income down
- markets income drop
- pressures in home to school transport

All of these figures add up to:-

- pressures of £9,764,000 in financial year 2019/20 which have to be addressed
- a financial gap of £23,779,000 to find proposals to create a balanced budget for 2020/21

Reserves

General Fund Reserves	£6m
Other usable reserves of	£8.2m

NB The suggested reserve level is 5% of gross expenditure which is about £20m.

Chancellors Spending Review - 2019

	2020/21	2021/22	2022/23
	£000	£000	£000
Additional 1% Council Tax*	784	818	845
Additional Social Care Funding	3,308	3,308	3,308
Continuation of IBCF (3 year ASC grant)	1,121	1,121	1,121
Homelessness	279	279	279
Public Health and Better Care Fund (NHS)	419	419	419
Tackling Troubled Families Grant extension	753	-	-
Revenue Support Grant (Current CPI- 2%)	205	205	205
Total	6,868	6,149	6,176

Schools – Significant funding over the next 3 year period – However ring-fenced
Still not known how distributed

- New Cities Fund – PCC are one of 100 Cities Approved
- Homelessness Fund

Schemes

Proposal	2020/21		
	£000		
Building on successful transformation	2,312		
Review of care packages to promote independence	1,749		
Dimming of street lighting between 9pm and 5am	100		
Revised Services for low level support for older people discharged from hospital	45		
Revised funding for Peterborough Community Assistance Scheme	418		
Changing services to reflect the council of today	7,171		
Changes to the Serco contract	4,536		
HR Controls	1,487		
Place and Economy directorate shared services progression	139		
Reshaped Human Resources Function	450		
Reshaping of departments and further shared services	483		
Support provided for members	76		

Line items with HR Implications highlighted in yellow

Schemes

Proposal	2020/21 £000		
Contract And Commercial	1,167		
Removal of unused project budget for road safety	30		
Facilities management service costs within the Schools PFI	168		
Joint commissioning of our Healthy Child Programme	541		
Joint commissioning of our Integrated Lifestyle Services	80		
Realignment of drug and alcohol budget	40		
Reduction in the repair and maintenance budget through commercial review	80		
Self-funding of Lifeline service after six weeks	57		
Revised Extra Care Contract	47		
City College Peterborough	74		
Revised Stay Well in Winter campaign	50		
Reduction of Provision	1,061		
Prioritising street cleansing work	129		
Reduction in discretionary youth services budget	516		
Reduction in response time to non-hazardous fly tipping	59		
Vivacity	357		

Line items with HR Implications highlighted in yellow

Schemes

Proposal	2020/21 £000		
Redesign of Service	1,735		
Deprivation of Liberties Safeguards (DoLS) assessments	107		
PAMS – reduction in outsourcing of assessments	22		
Recommissioning children's centre contracts	100		
Redesigned commissioning team through shared working	60		
Reduction in agency staff in children's social care	173		
Reduction in NHS Health Checks budget due to low uptake	55		
Removal of social care lead practitioner post	50		
Removal of vacant housing case worker post	40		
Reshaping community and safety directorate	127		
Restructure and remodelling of the Prevention and Enforcement Service (PES)	380		
Review of school transport costs	501		
Review of security and cleaning at Sand Martin House	120		
Using our assets	646		
Changing frequency of property condition surveys	67		
Increase in income from council-owned commercial units	23		
Introducing auto-scale product	45		
Move from Educate system to Synergy	60		
Reduction in property contingency budget	126		
Vivacity People's Network support maintenance budget reduction	6		
Income generation and business rates from Sand Martin House	319		

Line items with HR Implications highlighted in yellow

Overall HR Implications

In order to deliver Tranche 1 of the budget as outlined in this document, it is anticipated that some posts across the council will be affected. It is estimated at this stage that there may be a headcount reduction of up to 75 people of a total workforce of 1,244, some of which could occur during 2019/2020 whilst others may happen during 2020/2021.